

Homeowner Request to Address Board

Name _____ Date _____

Address _____

I hereby request to be included on the agenda for the (date) _____
Meeting to address the Board of Directors regarding (subject/issue) _____

I understand and agree that my comments are to be directed to the Board in general, not to individual Board Members or to individuals in the audience. I will be allotted ten (10) minutes to speak and when my allotted time has expired I will respectfully relinquish the floor back to the President or presiding officer. I understand, should I run over time, become rude, argumentative, or engage in dialogue with members of the audience the President or presiding officer may rule me out of order. I understand the President or presiding officer has the right to terminate my privilege to address the Board at any time, and I agree to respect the wishes and directives of the President or presiding officer.

Signature of person requesting to address the Board of Directors

For Official use of the Board of Directors (do not write below this line)

Received on (date) _____ at (time) _____ By (name) _____

- Included on Agenda for this meeting
- Included on Agenda for Meeting of _____
- Homeowner _____ completed their presentation to Board of Directors at the (Type) _____ meeting held (date) _____

Action:

- No further action is required
- Add issue on this meetings agenda
- Add issue to agenda for meeting scheduled _____
- Add to Agenda for Executive session scheduled _____
- Refer to Manager/Management Company
- Refer to Legal Counsel

Academy View Homeowners Association

Professionally Managed by:

Balance Bookkeeping & Community Association Management, Inc.

PO Bo 25696 – Colorado Springs, CO 80936

Phone: (719)593-9811

Fax: (719)265-6481

Email: Balbookacc@aol.com